



# Quick Reference Guide

The NOPEC Foundation was created to help communities and non-profit organizations in NOPEC's footprint fund projects which may not be conventionally served by alternative grants or public resources.

The NOPEC Foundation supports causes that align with its mission to positively impact NOPEC member communities in these following areas:

- Health and Medical
- Social Services
- Environmental
- Community and Economic Development

*Funds for the 2025 round of funding will be administered through the Cleveland Foundation.*

## Time frames:

- April 1: Application window opens
- August 1: Application window closes
- October: Awards announced

## Eligible Applicants

- Municipalities which are NOPEC Communities
- Nonprofit organizations headquartered in (or have substantial activities in) NOPEC Communities

## Application Requirements:

- Completed application and project proposal submitted through Cleveland Foundation website
- Letter of support from only the chief executive of the local NOPEC Community (i.e. Mayor, Trustee, etc.). Staff, county, and state officials do not qualify. Letters are to be uploaded with other materials submitted through the Cleveland Foundation website.

The NOPEC Foundation will review applications and make awards estimated between \$10,000 - \$40,000 in this round of giving, at its discretion. Awardees will be contacted individually to be notified of their award amounts, award agreements, and reporting requirements. Unsuccessful applicants will also be notified that their application was not successful, however not all applicants will be informed as to a rationale for their application's declination.

# SAMPLE LETTER OF SUPPORT



LETTERHEAD  
OF  
AMERICAN  
CITY

CITY COUNCIL  
& OFFICIALS

NAME  
Title

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NAME  
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Title

Office of the Mayor  
123 Main Street  
American City, OH 12345

NOPEC Foundation Board of Directors  
31360 Solon Rd., Suite 33  
Solon, OH 44139

**Re: Application to the NOPEC Foundation Grant Program by *Hometown Nonprofit***

To the Board of Directors:

I write as the *Mayor* of *American City* in full and enthusiastic support for the application by *Hometown Nonprofit* to the NOPEC Foundation. Their application for grant funds to their project will greatly benefit our community.

As a proud NOPEC community, *American City* has benefited from other programs, such as the NOPEC Energized Communities grant. The new NOPEC Foundation program is exciting, as it now makes funds available for not just *American City* activities, but also for nonprofits like *Hometown Nonprofit* operating in our area.

When *Hometown Nonprofit* asked for support from the *American City* administration, we were excited to lend our enthusiasm and encouragement. Their project has an impact which is core to our citizens, and connects to other great initiatives happening in *American City*.

[Insert other commentary germane to the project application as it relates to *American City*.]

Please accept this letter of support in your consideration of *Hometown Nonprofit*'s application to the NOPEC Foundation.

Best regards,

  
*Mayor*  
*American City*

Please note, this letter can only come from the Mayor or the President of Trustees. Letters from City Council or other nonprofits will not be accepted.